

# **Salem County Board of Taxation**

**November 2nd, 2016, 8:30 AM ~ Regular Meeting Agenda**

**MEETING CALLED TO ORDER IN TAX BOARD OFFICES AT FIFTH STREET  
OFFICE COMPLEX, 110 FIFTH STREET, SUITE 300, SALEM, N.J., 08079**

Adequate notice pursuant to the Open Public Meeting Act has been given of this meeting.

By forwarding notice to the South Jersey Times newspaper company and Elmer Times newspaper company;  
By posting notice thereof in the Salem County Board of Taxation office and on the Salem County Tax Board Website @salemcountynj.gov;  
And by posting notice in the offices of the Salem County Clerk.

## **ROLL CALL:**

- ☐ Steven Caltabiano
- ☐ Brenda Hall
- ☐ Christopher Connor
- ☐ Angela Susan Voros
- ☐ Fran Grenier

## **MINUTES**

The Meeting Minutes for October are presented for review and approval.

## **ADMINISTRATOR'S REPORT**

We have about \$1,000.00 left in the 2016 Operating Budget. We will be taking inventory shortly and ordering office supplies as needed before the end of this year. Commissioner suggestions for 2017 are welcome. Our Budget for Operations in 2016 was \$4,400. Requested amount for 2017 will be \$4,250\*. In response to the Salem County Board of Taxation directives, we continue to use more of our Trust Fund to finance legally permissible expenses. Trust fund balance; \$ 28,505.02

## **PRESIDENT'S REPORT**

- Reaffirmation of existing Board Policy to disallow Tax Administrator from making override changes to Tax List during restricted period 1/10/17 to 3/10/17 without prior approval of the Salem County Board of Taxation.

Continuation of existing Board Policy to allow the use of comparable sales for the previous two years (10/1/14 to 9/30/16) as evidence in Tax Appeal hearings filed in 2017. This policy recognizes the limited number of usable sales countywide.

### **UNFINISHED BUSINESS/SR1A MONTHLY SUMMARY REPORT**

All Municipalities and Assessors are in compliance with Board policy to process all deeds in the SR system within 60 days.

Marie Procacci Salem City Reval update.

Compliance Plan proposals for Carney's Point./Kathleen Hill/Assessor.

### **NEW BUSINESS**

### **PUBLIC COMMENT**

**Next Meeting will be held Wednesday December 14th at 8:30 AM to hear Added/Omitted Appeals.**